

## High Plains Church UU Standard Rental Fee Schedule July 2012

### HOURLY RATES

	<b>Sanctuary/Fellowship/ With access to Kitchen</b>	<b>15 X 31' Classroom Space*</b>
<b>Standard Rental Rate</b>	\$160 for up to 2 hours \$25/ each add'l hour	\$35 for up to 2 hours \$15/ each add'l hour
<b>Refundable Cleaning/Damage Deposit**</b>	\$50	\$50
<b>Sound Technician***</b>	\$30/ hour (Subject to availability of technician) Note: Microphone may be used without charge.	
<b>Weddings</b> --4hrs ceremony time includes main bldg., 2 classrooms, garden; kitchen-fellowship area for "stand-up reception" and 2hrs for rehearsal time	\$500 \$100 for 2 hour use of sanctuary for small party weddings involving less than 50 participants and guests.	
<b>Non-profits with a church member sponsor.</b>	\$20 per hour for sanctuary use during business hours. \$20 per hour for use of the kitchen during business hours. \$50 per hour for use of the kitchen during nights and weekends. \$20 for sexton services when needed.	\$10 Per hour
<b>Member sponsored events</b>	Free when the member sponsored events are for the purpose of raising funds for the church or conduction church related business.	Free when the member sponsored events are for the purpose of raising funds for the church or conduction church related business.

<b>Use by members for personal reasons (e.g. family celebrations, parties, etc.)</b>	\$20 for the first hour and \$5 per hour for up to four hours. (See daily rate for more than 4 hours). A refundable \$25 cleaning deposit is required.	\$10 per hour for the first hour and \$5 per hour for each additional hour.
<b>Non-profits without a church member sponsor.</b>	\$25 per hour \$20 for sexton services.	\$15 per hour
<b>Organizations with whom HPCUU has an affinity.</b>	\$25 per hour \$20 for sexton services when needed.	\$10 per hour for use of single classrooms

### DAILY RATES

	<b>Sanctuary/Fellowship/ With access to Kitchen</b>	<b>15 X 31' Classroom Space*</b>
<b>Standard Rental Rate</b>	\$150 per 8 hour day \$25 per additional hour	\$75 per 8 hour day \$15 per additional hour
<b>Refundable Cleaning/Damage Deposit**</b>	\$50	\$50
<b>Sound Technician***</b>	\$30/ hour	
<b>Non-profits with a church member sponsor.</b>	\$50 per day	\$30 per day
<b>Non-profits without a church member sponsor.</b>	\$75 per day plus \$20 for sexton services when needed.	\$50 per day
<b>Organizations with whom HPCUU has an affinity.</b>	\$75 per day plus \$20 for sexton services when needed.	\$50 per day
<b>Member personal Use</b>	\$50 per day A refundable \$25 cleaning deposit is required.	\$35 per day

\*2 classroom spaces can be combined to form an approx. 30X31' space for double fee

\*\*The rental agreement would have language which states the user will be responsible to pay for repair costs in excess of the deposit.

\*\*\*Sound tech fee assumes special use of our equipment. If use is only microphones, a brief training or a written how-to manual would suffice and not incur fees.

#### Definitions and roles:

HPC Rental Fee Proposal rev 7-12.doc8/12/2013

Sexton: A sexton is a member who agrees to meet the user at the beginning of the rental period to open, set HVAC, lights and inspect premises with renter AND return at least 15 min. before the end of the rental period to inspect premises, reset HVAC, turn off lights, secure the premises and lock up. A \$20 fee will be paid to member sextons. If no sextons are available, renters will be charged a \$50 key deposit to use the facilities without the support of a sexton.

Primary Rental Contact: The church office administrator will serve as the primary rental agent. Rental fees shall be charged in accordance with the fee schedule.

Organizations with affinity to HPCUU: Affinity organizations may include the following:

1. Organizations whose purposes include religious study, worship, and activities that do not conflict with the church principles.
2. Organizations that sponsor, promote, and engage in activities that parallel the principles of the church.
3. Organizations that provide humanitarian services within the community and the world.

### **CRITERIA FOR ACCEPTING OR DENYING RENTAL OF CHURCH FACILITIES**

1. All organizations or groups accepted for use of facilities must not violate the principles of the church.
2. Organizations or groups that promote hate or bias based upon religion, race, ethnicity, gender, sexuality, gender identification, or economic status will not be permitted to rent church facilities.
3. Organizations, groups or individuals that intend to use church facilities for the purpose of selling tangible products that are not connected with church fund raisers must receive explicit approval from the Board of Trustees. With permission from the Board of Trustees, products may be sold when a portion of the receipts are given to the church.
4. For-profit organizations may use the facilities for purposes of training, conducting meetings, staff motivation activities, and recreation. Marketing of products and services from church facilities (e.g. meeting with customers) is not acceptable.
5. Based upon the principle of separation of church and state and the intent of the Board of Trustees to foster an exemplary bright line for application of that principle, High Plains Church will not rent space for the purpose of political campaigns for candidates or political parties. The facilities may be used for groups promoting issues that do not conflict with the principles of church.
6. Rental to organizations, groups, or individuals may use or rent church facilities for the purpose of sponsoring activities related to the arts including music, drama, dance or visual arts as long as the content does not violate church principles.
  - a. The Board of Trustees may determine that the content of some artistic events is not in keeping with church principles or may be offensive to members of the church congregation.
  - b. Proposed facility use may be denied based upon the perception that the content is excessively objectionable and not in the best interest of the church to permit the activity on church premises.